

**THE UNIVERSITY OF HONG KONG**

**Doctor of Education**

**SUPPORTING DOCUMENTS**

Please email the following required documents as PDF files directly to the Office of Research, Faculty of Education ([hkuedd@hku.hk](mailto:hkuedd@hku.hk)) by the application deadline (12:00 noon, February 28, 2024). Certificate(s) and/or transcript(s) not in English should be accompanied by a certified translation in English. Your application number should be marked on each document.

Attachments (Please tick as appropriate):

<input type="checkbox"/>	Copies of official final transcript(s) of undergraduate studies #
<input type="checkbox"/>	Copies of certificate of undergraduate studies #
<input type="checkbox"/>	Copies of official final transcript(s) of postgraduate studies #
<input type="checkbox"/>	Copies of certificate of postgraduate studies #
<input type="checkbox"/>	<p>Statement of Proposed Area of Professional Inquiry</p> <p>(Applicants are required to submit a Statement of Proposed Area of Professional Inquiry of between 2,500 and 4,000 words. Please refer to the suggested framework provided in the proforma.</p> <p>Important note: Under the General Regulations of the University, examination scripts and theses and dissertations for higher degrees shall be written in English. For applicants whose research topic is in Chinese Language Education, approval may be granted for their thesis to be written in Chinese. Applications for such approval should be submitted at the time of application for admission. If an applicant intends to write the thesis in Chinese, the Statement of Proposed Area of Professional Inquiry should still be written in English.)</p>
<input type="checkbox"/>	<p>Copy of IELTS/GCE/IGCSE/CPE/GMAT/GRE* official score report #</p> <p>(Note: Applicants who took the TOEFL may be requested to produce an official score report which should be sent by the Educational Testing Service (ETS) to the University direct and the University's TOEFL code is 9671.)</p>
<input type="checkbox"/>	Two academic referee's reports (to be sent by the referees to the Office of Research by post/fax/email)
<input type="checkbox"/>	List of publications/Curriculum vitae (if appropriate)

# Please note that the University may, at its discretion exercisable at any time, request you to produce original copies of certificates in support of all qualifications claimed by you in your application form, regardless of whether such certificates have been previously submitted to it. Successful applicants will have to submit original or certified true copies of the transcripts/certificates/score reports to the Office of Research before admission to the programme. The University only accepts copies of certificates, diplomas and transcripts that have been duly declared as true copies before a notary public (e.g. Commissioner for Oaths at a City District Office in Hong Kong) or certified by the issuing institution.

\* Please delete as appropriate.

**THE UNIVERSITY OF HONG KONG**  
**Faculty of Education**

**Doctor of Education (EdD)**

**EdD Statement of Proposed Area of Professional Inquiry**

Notes:

1. These guidelines serve only as a suggested framework of a Statement of Proposed Area of Professional Inquiry. Applicants may, at their discretion, use other formats or add more section(s) to the statement.
  2. The length of a Statement of Proposed Area of Professional Inquiry should be between 2,500 and 4,000 words (10 to 15 pages, 12-point font size) excluding references. Each page should be double-spaced.
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**Applicant's Name:**

**Proposed Area of Research:**

(Please refer to the Faculty's research areas and provide the subject area in which you propose to work. A list of the research areas is available at "Programme Information" on the online application system.)

**Proposed Title of Research:**

**Background of the Study** (Suggested length: 1 page):

(Please write a one-page summary that describes the following: aims and objectives; research questions or issues to be investigated; the research approach to be used; and the expected outcomes and their theoretical and practical significance.)

**Relevant Literature and Guiding Framework** (Suggested length: 3 to 5 pages):

(Please highlight some key ideas from the literature relevant to your research, use them to develop a brief formulation of the framework for your professional inquiry, and give reasons for using this framework.)

**Methodology** (Suggested length: 3 to 6 pages):

(Please describe your particular research approach and how it addresses your questions. Indicate your proposed research context and where appropriate, such matters as key participants, methods of data collection, approaches of argument, data analysis and interpretation.)

**Potential Significance of Proposed Research and Possible Outcomes** (Suggested length: 1 page):

(Please indicate the expected outcomes of your research and their significance (theoretical and practical)).

**References:**

**Declaration (Please tick the boxes below as appropriate):**

- (i)  I declare that my submitted research proposal is all my original work; or
- I have discussed my research proposal with the following person(s) and I indicate below the nature and extent of their contribution:

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- (ii)  I declare that the contents of this research proposal, in whole or in part, have not been published and have not been submitted to any institution before; or
- I declare that the contents of this research proposal, in whole or in part, have been published / submitted or accepted for publication and I indicate below the extent and the details of the publication(s):

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- I declare that this research proposal, in whole or in part, has been submitted to the following institution(s) before and I indicate below the extent and the details of submission:

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**THE UNIVERSITY OF HONG KONG  
FACULTY OF EDUCATION**

**Doctor of Education (EdD)**

**ACADEMIC REFEREE'S REPORT**

**Note to applicant:** Applicants should complete Section I below, then send one copy of this form to each of the two referees inviting the referee to complete Section II and return the form directly to the Office of Research, Faculty of Education, The University of Hong Kong, by **12:00 noon, February 28, 2024**.

**Note to referee:** The applicant named below is applying for admission to the degree programme indicated. Please complete Section II of this report and return it directly to **the Office of Research, Faculty of Education, The University of Hong Kong, Pokfulam Road, Hong Kong, by 12:00 noon, February 28, 2024 by email to hkuedd@hku.hk, by post, or by fax to (852) 2547-1924**. All information given in this form will be treated as strictly confidential. It will be used only for the purpose of determining whether the candidate will be admitted. The University would be most grateful for your full and candid assessment.

**SECTION I**

Name of applicant \_\_\_\_\_  
(in block letters, surname first)

Programme applied for: EdD in the Faculty of Education

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**SECTION II**

1. How long have you known the applicant? \_\_\_\_\_

In what capacity have you known the applicant? \_\_\_\_\_

2. How would you rate the applicant's ability to carry out graduate work at the level applied for?  
(Please tick as appropriate)

	Excellent	Good	Adequate	Less than adequate	No basis for judgement
Powers of analysis and reasoning	_____	_____	_____	_____	_____
Imagination and originality	_____	_____	_____	_____	_____
Motivation	_____	_____	_____	_____	_____
Breadth of knowledge	_____	_____	_____	_____	_____
Skills of writing and argumentation	_____	_____	_____	_____	_____
Capacity for independent work	_____	_____	_____	_____	_____
Intellectual ability overall	_____	_____	_____	_____	_____

3. Compared with other students you have taught, how would you rate the applicant's intellectual achievement?  
(Please tick as appropriate)

Top 10%                  Next 20%                  Next 40%                  Next 20%                  Bottom 10%

\_\_\_\_\_

4. The EdD degree at the University of Hong Kong is a professional doctoral degree with research and coursework components. Have you had the opportunity to read the applicant's Statement of Proposed Area of Professional Inquiry?

Yes / No \*

Please comment on the suitability of the applicant for undertaking a professional doctoral degree with research and coursework component.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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5. What is your overall recommendation?

<input type="checkbox"/>	Recommend enthusiastically
<input type="checkbox"/>	Recommend strongly
<input type="checkbox"/>	Recommend
<input type="checkbox"/>	Recommend with reservation
<input type="checkbox"/>	Do not recommend

Signature of referee \_\_\_\_\_ Date \_\_\_\_\_

Name of referee (IN BLOCK LETTERS) Professor / Dr. / Mr. / Ms.\*  
(\*Please delete as appropriate)

Position \_\_\_\_\_

Institution \_\_\_\_\_

Address \_\_\_\_\_

Email address \_\_\_\_\_

Please return this form to the Office of Research, Faculty of Education, The University of Hong Kong, Pokfulam Road, Hong Kong by **12:00 noon, February 28, 2024**. Thank you.